

## General Terms and Conditions of Legal Advice

### **1. Legal advice**

Legal advice is given on domestic partnerships, separation and divorce. It does not extend to other topics, forensic activities or representation in court.

Legal advice generally consists of one 60- to 90-minute session.

### **2. Data protection**

We take the protection of your personal data seriously and comply with the applicable data protection regulations in Switzerland. Personal data collected during the business relationship will be treated confidentially and used only for the purpose for which it was collected. Your data will only be passed on to third parties if this is necessary to fulfill our contractual or legal obligations. You have the right to request information about the data we have stored and, if necessary, to request its correction, deletion or blocking.

### **3. Costs and cancellation period**

The standard rate for legal advice is CHF 240 per hour (plus VAT).

Cancellations must be made no later than 48 hours (i.e. 2 working days) in advance of the appointment. Otherwise, a full one-hour session fee will be charged as a cost share for the fact that the appointment cannot be assigned otherwise.

### **4. Payment default**

The first reminder (payment reminder) will not be subject to a reminder fee. The second and all subsequent reminders will incur a reminder fee of CHF 10.00 per reminder to cover the additional time and effort involved. Failure to pay by the given deadline following a third reminder will result in debt enforcement proceedings being instituted if no other agreement can be reached. Furthermore, participants have a duty to pay compensation for all costs arising as a result of default, e.g. collection costs.